

To: General Purposes Licensing Committee

Date: 27 January 2015

Report of: Head of Environmental Development

Title of Report: Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding Establishments, Dangerous Wild Animals, Dog Breeding Establishments, Pavement Cafes, Pet Shops, Riding Establishments, Street Trading Consents and Zoos: Licence Fees & Charges for the 2015/16 financial year

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2015/16 where the Council has discretion over the level of fee charged.

Report Approved by:

Finance: Paul Swaffield

Legal: Daniel Smith

Policy Framework: Vibrant Sustainable Economy
Street Trading Policy 2010

Recommendation: That the Committee agree the licence fees and charges for 2015/16 as set out in Appendix A.

Appendix

Appendix A: Proposed Fees & Charges for 2015 / 2016 applicable to the Miscellaneous Licensing functions within the Business Regulation Team

Introduction

1. The purpose of this report is to establish the licence fees and charges that should apply for 2015/16, for those activities where the Council has discretion as administered within the functions of the Business Regulation Team.
2. The fees and charges detailed within this report and found at Appendix A relate solely to the functions of the Business Regulation Team. A further report will be provided to Members in relation to the fees and charges related to the functions of the General Licensing Team.

3. The statutory principle in relation to the setting of fees is that they should be reasonable and should relate to the costs of performing the function, including staffing, administration, testing, inspections, hearings, regulation and appeals.
4. Licence fees set by the Council and administered in the Miscellaneous Licensing function consist of Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding Establishments, Dangerous Wild Animals, Dog Breeding Establishments, Pavement Cafes, Pet Shops, Riding Establishments, Street Trading Consents and Zoos.
5. A 1.9% inflationary increase to these fees and charges is proposed to the current level of fees and charges to ensure the full cost recovery of the services provided in order to offset the costs of inflation and the local pay deal, with the exception of Street Trading Consents at Events, Street Cafes Permits and Peripatetic Traders which are dealt with separately within this report.

Street Trading Consents Events

6. A change in fee structure is proposed regarding Street Trading Consents granted for those trading at commercial events in order to ensure a full recovery of the costs associated with compliance visits made by Licensing Officers during the event.

Peripatetic Traders

7. It is proposed that a fee is introduced to cover peripatetic traders in Oxford. These traders have minimal impact due to the manner in which they trade therefore a separate fee is required to ensure full cost recovery.

Street Café Permits

8. The annual licence fee of £750.00 was introduced for the 2013/14 financial year. There is no proposed change to this fee as it is subject to review.

Financial Implications

9. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget estimates for 2015/16.

Legal Implications

10. The Committee's responsibilities are set out in the Council's Constitution and include setting and reviewing licensing fees other than those set by statute.
11. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to

discretionary services. Licensing is not a revenue raising function and fees should reasonably represent the costs of carrying out the function.

Name and contact details of authors: Lesley Rennie
Business Regulation Team Manager
Tel: 01865 (25)2836
Email: lrennie@oxford.gov.uk

This page is intentionally left blank